

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 4:30 PM

End time: 5:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Finalized documentation and supported demo preparation by ensuring all explanations are clear and consistent.
- What is planned to be done until the next scrum meeting?
 - Review final documentation and support demo preparation by ensuring all explanations are clear and consistent.
- What are the hurdles?
 - Ensuring documentation remains aligned with any last minute system updates.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported final demo execution and monitored API behavior during presentation scenarios.
- What is planned to be done until the next scrum meeting?
 - Perform final API checks and support smooth execution during presentation scenarios.
- What are the hurdles?
 - Handling unexpected behavior that may occur during live demonstration conditions.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Assisted with final validation and ensured preprocessing outputs remain stable during demo runs.
- What is planned to be done until the next scrum meeting?
 - Conduct final verification of preprocessing outputs during complete workflow runs and support any last adjustments if needed.
- What are the hurdles?

- Ensuring preprocessing consistency if unexpected inputs are introduced during the demo.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported demo preparation and ensured UI behaves consistently during live interaction.
- What is planned to be done until the next scrum meeting?
 - Perform final UI checks and ensure all interactions functions smoothly during the presentation.
- What are the hurdles?
 - Maintaining UI stability under real time interaction without delays or display issues.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Assisted with final readiness checks and handled any last-minute fixes during demo preparation.
- What is planned to be done until the next scrum meeting?
 - Support final system walkthrough and assist with ensuring all component functions correctly during the demo.
- What are the hurdles?
 - Quickly addressing any unexpected issues that arise during the live demonstration.